

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday February 25, 2020

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Forrest Bates, Steve Coburn, Travis Parish, James Taylor, Greg Weyenberg, Raymond Zielinski, Dale Youngquist; Manager Paul Much; Accountant Roger Voigt.

Also Present: Rob Franck, Randy Much (MCO), Chad Olsen (McMahon).

Public Forum

No one in attendance for the Public Forum.

Minutes

January 28, 2020 Regular Meeting minutes: After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the minutes from the January 28, 2020 Regular Meeting. Motion carried unanimously.

Correspondence

There was no correspondence to be discussed:

Old Business

Transfer of Ownership of NMSC Interceptors and Real Estate. President Youngquist reported the Village of Fox Crossing has completed their portion of the documentation and it is now ready for NMSC signatures. Manager Much reported on the Menasha Lakeshore Interceptor; areas of the Interceptor are needing repair. Rob Franck reported his conversation with Adam (Menasha); it is on his list to look at next month.

New Business

Operations, Engineering, Planning

Polymer Feed System. Chad Olsen reported the GIS update for system controls and SCADA integration will be completed this week.

Chlorine Residual Analyzer Installation. Chad Olsen reported there is a 24-inch vent to be installed to complete the project; August Winter & Sons will be here today to look at the chamber. The water level in this last chamber section has been too high due to high river levels; this has prevented the installation of the vent.

Facility Re-Rating Study. Manager Much reported on the in-plant testing; the mixed liquor levels are down to 2,800 mg/l and we are monitoring plant performance.

McMahon Proposal for Services for the Total Phosphorus Final Compliance Alternative Plan. Chad Olsen discussed the McMahon proposal for services; the Final Compliance Report is due to the DNR on September 30, 2020. The final report will: finalize our options and inform what we will do to meet phosphorus limits; report on the effectiveness of two filtration systems for phosphorus removal; look further at UV disinfection. Pilot testing two phosphorus removal systems will be planned; this may also include touring facilities that have been using the equipment we are looking at pilot testing. After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the Agreement for Professional Service with McMahon Associates for the Total Phosphorus Final Compliance Alternatives Plan with an estimated time & expense fee of \$34,000. Motion carried unanimously.

Phosphorus Removal Equipment Pilot Study. Chad Olsen discussed proposals received from two vendors to bring their equipment on-site to test the effectiveness for phosphorus removal at the NMSC facility. Veolia would provide a two-week trial at a fee of \$22,500; the NMSC would need to provide alum and lab testing services during this test. Aqua-Aerobic Systems will provide a four-week trial at a fee of \$9,855. More information will be provided at the next Commission meeting. Commissioner Weyenberg questioned the purpose of spending \$32,000 to do the testing. Chad responded each wastewater facility is unique with its wastewater and we need to see how each equipment process performs based on our wastewater, and what kind of chemical usage is needed, as well as seeing what the operating procedures are for each type of equipment.

McMahon Invoices. Commissioners discussed McMahon invoices #917238 phase 6 and #917239 in the amounts of \$946.80 and \$642.00. After discussion, motion made and seconded by Commissioners Coburn/Bates to approve for payment McMahon invoices #917238 phase 6 and #917239. Motion carried unanimously.

Operating Report. Manager Much reported on plant operations; the plant is running well; we are seeing one issue with a material plating out in our heat exchanger, we are trying to verify what this material is. PFAS Update – a list of suspect industries has been created; the DNR is looking at having industries remove PFAS before it is received by the wastewater treatment plants; water and wastewater limits are being explored for regulation. Rob Franck reported on Equipment and Grounds items. Items further discussed on his report included: effluent pump 3 was reinstalled – it has oil-drip bearings and with the cold weather it is taking longer to fill the unit with oil for lubrication; effluent pump #2 will be the next pump scheduled for rebuild, effluent pump #1 will be next year. LED lighting replacement has been proceeding. The 2020 budget includes updating the SCADA hardware and software and this process is beginning. A combustion tube in one of the boilers has developed a hole; the tube will need to be either repaired or replaced. After discussion, motion by Commissioners Weyenberg/Bates to accept the operations report. Motion carried unanimously.

Budget, Finance, Personnel

Financial Statements. Accountant Voigt reported on the December 2019 and January 2020 financial statements. The year-end 2019 Operating Funds to be returned to users is currently \$66,374. The auditors completed the onsite work on the financial audit; the final report is anticipated to be ready for the March meeting. January Operations are indicating a net income was generated for the month. MCO generated \$3,000 in additional revenue for the Commission;

interest rates on investments at the Local Government Investment Pool have slightly decreased again in January. Accountant Voigt additionally reported the appraisal company will be here the first week of March to begin the plant appraisal for insurance purposes; work has also started to obtain pricing to update the plant computer server and server software to keep us current with the software used to run the network, Commissioners further discussed keeping our network software current to help with protecting our information. After discussion, motion made and seconded by Commissioners Bates/Weyenberg to approve the Accountant's Report for January 2020. Motion carried unanimously.

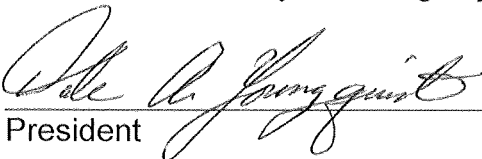
Motion made and seconded by Commissioners Coburn/Bates to approve for payment MCO invoices #25557 and #25617 in the amounts of \$133,291.64 and \$345.15 with payment to be made after March 1, 2020. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Bates to approve Operating and Payroll Vouchers #137994 through #138040 in the amount of \$286,238.27 for the month of January 2020. Motion carried unanimously.

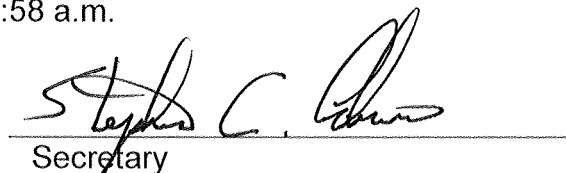
Other Business To Come Before The Commission

2020 Meeting Dates. Commissioners discussed the March through December 2020 meeting dates. 2020 Meeting dates will be the 4th Tuesday of the month and to be held at 8:00 am, except for the months of September and December. In September the meeting will be held on the 5th Tuesday – 9/29/2020, and in December the meeting will be held on the 3rd Tuesday – 12/15/2020.

Motion made and seconded by Commissioners Bates/Zielinski to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:58 a.m.



President



Secretary